

Topeka Genealogical Society
Policies and Procedures
Reference of Bylaws, Article VI, Section 2 and Article VII, Section 2

Director at Large

Purpose

Perform duties of the Director at Large

Scope

Duties are general in nature and all activities or responsibilities of this position are not necessarily listed below

Duties

1. Assume the duties of an absent Vice President
2. Chair the yearly nominating committee
3. Chair committee to fill vacant positions and coordinate with Administration Chair
4. Provide support in Society activities as needed or as directed by the Board of Directors and attend Board of Director monthly meetings

This policy was approved by the TGS Board of Directors May 11, 2017
Amended 8/10/2017, 4/12/18